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June 10, 2009 (Agenda)

June 10, 2009  
Agenda Item 9

Contra Costa Local Agency Formation Commission  
651 Pine Street, Sixth Floor  
Martinez, CA 94553

**Contract Amendment No. 5 with Dudek**

Dear Commissioners:

**RECOMMENDATION**

Authorize LAFCO staff to execute a contract amendment with Dudek to extend the term of the contract from June 30, 2009 to December 31, 2009 in order to complete the sub-regional central and west county Municipal Service Reviews (MSRs) and sphere of influence (SOI) updates.

**DISCUSSION**

In February 2006, the Commission approved a work plan and timeline to prepare and complete the State mandated MSRs/SOI updates. The plan provides for countywide reviews of health care, water and wastewater services, and sub-regional reviews (i.e., east, west and central county) of the 19 cities and a number of special districts.

Contra Costa LAFCO is using a combination of consultants and LAFCO staff to complete the MSRs. In June 2006, following a formal bid process, the Commission approved a contract with Dudek to prepare the countywide health care, water and wastewater MSRs/SOI updates. In June 2007, the Commission approved an amendment to the Dudek contract to include the preparation of sub-regional MSRs for central and west county cities and several miscellaneous special districts.

To date, Dudek has completed the countywide healthcare and water/wastewater service reviews. The central and west county sub-regional reviews which cover primarily cities and several special districts are currently underway.

We are finding that the level of detail and analysis needed in the MSRs is greater than anticipated given the complexity of issues we are discovering. These factors, coupled with

consultant staffing changes, have resulted in the need for additional time to complete the sub-regional MSRs/SOI updates.

It is proposed that the Commission approve an amendment to the Dudek contract to extend the term from June 30, 2009 to December 31, 2009.

#### FINANCING

This is a time only amendment and has no financial impact.

Please contact the LAFCO office if you have any questions.

Sincerely,

Lou Ann Texeira  
Executive Officer

c: June Collins, Dudek  
County Auditor-Controller